

# 10 Departments That Use Document Management

Paperwise revolutionizes document management to streamline daily tasks, boost efficiency, and tackle major obstacles such as manual document management, workflow inefficiencies, data security threats, and compliance issues.



1

## Human Resources (HR)

Employee records, onboarding documents, performance reviews, and compliance documentation.



2

## Finance and Accounting

Invoices, purchase orders, financial statements, and tax records.



3

## Research and Development (R&D)

Project plans, research reports, patent documentation, and design specifications.



4

## Compliance and Risk Management

Audit trails, regulatory documents, risk assessment reports, and incident reports.



5

## Supply Chain and Logistics

Supplier contracts, shipping documents, inventory records, and order tracking.



6

## Education

Student records include academic papers, administrative documents, and accreditation files.



7

## Government

Policy documents, public records, legislative documents, compliance, and regulatory filings.



8

## Legal

Legal agreements, case files, compliance documents, and campaign materials.



9

## Customer Service

Customer interaction records, service agreements, support documentation, and feedback forms.



10

## Healthcare

Patient records, medical histories, treatment plans, and billing information.

Streamline your document management with Paperwise! Let us handle the heavy lifting of acquiring, digitizing, indexing, sorting, and matching content to your business data securely and efficiently. Contact Paperwise to learn more about how we can transform your business today.

